



EAST ZORRA-TAVISTOCK

Regular Meeting of Council

Minutes

May 1, 2024, 9:00 a.m.
Council Chambers
89 Loveys Street East
Hickson, Ontario, N0J 1L0

Members Present: Mayor Phil Schaefer
Deputy Mayor Brad Smith
Councillor Scott Rudy
Councillor Scott Zehr
Councillor Matthew Gillespie
Councillor Jeremy Smith

Members Absent: Councillor Steven Van Wyk

Staff Present: Clerk Will Jaques
CAO-Treasurer Karen DePrest
Corporate Initiatives Officer/Deputy Clerk Meaghan Vader
Public Works Manager Tom Lightfoot
Fire Chief Scott Alexander
Human Resources/Health and Safety Officer Jennifer Albrecht
Records Management Clerk Ashley Gerencser

1. Call to Order and Opening Remarks

Mayor Schaefer welcomed everyone to the meeting.

Councillor Smith noted that the Innerkip Lions are participating in the the National Walk for Dog Guides on May 25, 2024. Additionally, the Innerkip Lions will be collecting food as part of their annual spring food drive, on May 4, 2024. Further, the Innerkip Firefighters will be hosting their annual Fireman's Breakfast on May 5, 2024. Lastly, Councillor Smith recognized Innerkip resident Noah Caswell who was recently selected in the U18 OHL Priority Draft.

Mayor Schaefer advised that he participated in the Tim Hortons Smile Cookie campaign by decorating Smile Cookies, at the Innerkip Tim Hortons store. Proceeds from this year's Smile Cookie campaign are being provided to VON Oxford Sakura House.

2. Approval of Agenda

Moved by: Scott Zehr

Seconded by: Brad Smith

Resolved that Council approve the agenda for the May 1, 2024 meeting, as printed and circulated.

CARRIED

3. Disclosure

4. Minutes

a. April 17, 2024 Council Meeting Minutes

Moved by: Matthew Gillespie

Seconded by: Jeremy Smith

Resolved that Council confirm the Minutes of the April 17, 2024, Council Meeting, as printed and circulated.

CARRIED

5. Public Meetings

a. Development Charges By-law Update

Moved by: Scott Rudy

Seconded by: Scott Zehr

Resolved that Council does now adjourn to a Public Meeting in accordance with the provisions of the Development Charges Act at 9:11am

CARRIED

a. Watson and Associates Economists Ltd Presentation

At 9:11am, Sean-Michael Stephen of Watson and Associates Economists Ltd., presented the Development Charges Study By-law update report, and responded to questions of Council and Staff.

No members of the public present at the meeting commented on the report, and no written comments on the report were received prior to the meeting.

The Development Charges update By-law will be presented for consideration by Council at the June 5, 2024 meeting.

Moved by: Matthew Gillespie

Seconded by: Scott Zehr

Resolved that the Public Meeting does now adjourn and Council reconvenes at 9:43am.

CARRIED

6. Delegations and Appointments

7. Correspondence

a. Innerkip Minor Ball - Municipal Significance Request

Council reviewed the correspondence from Innerkip Minor Ball requesting Municipal Significance when applying for their liquor license, for the Annual 2024 Innerkip Victoria Day Tournament.

Moved by: Matthew Gillespie

Seconded by: Jeremy Smith

Resolved that Council designates the Annual 2024 Innerkip Victoria Day Tournament as "Municipally Significant".

CARRIED

b. ROEDC - February-March 2024 Activity Report

Council reviewed the ROEDC February-March 2024 Activity report.

Moved by: Scott Zehr

Seconded by: Brad Smith

Resolved that Council receive the ROEDC February - March 2024 Activity Report as information.

CARRIED

c. March 13, 2024 Recreation Advisory Committee (RAC) Minutes

Council reviewed the March 13, 2024 Recreation Advisory Committee (RAC) Minutes.

Moved by: Scott Rudy

Seconded by: Matthew Gillespie

Resolved that Council receive the March 13, 2024 Recreation Advisory Committee (RAC) Minutes as information.

CARRIED

8. Reports

a. HRSC2024-04 - Employee Code of Conduct Policy

Human Resources/ Health and Safety Officer Jennifer Albrecht presented her report to Council regarding the implementation of an Employee Code of Conduct Policy.

Moved by: Scott Zehr

Seconded by: Jeremy Smith

Resolved that Council adopt the Township Employee Code of Conduct Policy #2.35

CARRIED

b. CIO2024-07 - Tavistock Spray Pad Donor Recognition

Corporate Initiatives Officer/ Deputy Clerk Meaghan Vader presented her report to Council regarding donor recognition for the Tavistock spray pad.

Council provided direction to staff to add an additional donor category to the donor wall for donations of \$500 and less. These specific donations will be recognized through a digital QR Code.

Moved by: Brad Smith
Seconded by: Scott Zehr

Resolved that Council approve the installation of a Donor Recognition Wall at the Tavistock Spray Pad for all financial donations made to the project, up to a maximum cost of \$10,000.

CARRIED

c. CSM2024-01 - OPP Additional Services Agreement

Clerk Will Jaques presented his report to Council regarding entering into an Additional Services Agreement for an enhanced officer with the Ontario Provincial Police (OPP).

Moved by: Matthew Gillespie
Seconded by: Scott Zehr

Resolved that Council provide direction to staff to prepare a by-law to enter into an Additional Services agreement for an enhanced officer with the Ontario Provincial Police (OPP), under the Community Safety Policing Act (CSPA), for the shortest feasible agreement length.

CARRIED

9. By-laws
10. Notice of Motion and New Business
11. Unfinished Business
 - a. EZTransit
 - b. Secondary Plan
 - c. Strategic Plan
12. Adjourn to Closed to the Public Session
13. Reconvene to Open to the Public Session
14. Confirming

Moved by: Jeremy Smith
Seconded by: Scott Rudy

Resolved that By-law #2024-18, being a by-law to confirm the proceedings of Council held Wednesday May 1, 2024, be read a first, second and third time this 1st day of May, 2024;

And further that the Mayor and Clerk and hereby authorized to sign the same and affix the corporate seal thereto.

CARRIED

15. Adjournment

Moved by: Scott Zehr

Seconded by: Brad Smith

Resolved that Council does now adjourn at 11:25am.

CARRIED

Will Jacques, Clerk

Phil Schaefer, Mayor