



EAST ZORRA-TAVISTOCK

Regular Meeting of Council

Minutes

May 15, 2024, 7:00 p.m.
Council Chambers
89 Loveys Street East
Hickson, Ontario, N0J 1L0

Members Present: Mayor Phil Schaefer
Deputy Mayor Brad Smith
Councillor Scott Rudy
Councillor Steven Van Wyk
Councillor Scott Zehr
Councillor Matthew Gillespie
Councillor Jeremy Smith

Staff Present: Clerk Will Jaques
CAO-Treasurer Karen DePrest
Corporate Initiatives Officer/Deputy Clerk Meaghan
Vader
Public Works Manager Tom Lightfoot
Fire Chief Scott Alexander
CBO John Scherer
Human Resources/Health and Safety Officer Jennifer
Albrecht

1. Call to Order and Opening Remarks

Mayor Schaefer welcomed everyone to the meeting.

Councillor Smith advised that May is Sexual Assault Awareness and Prevention Month, with May 5 being the National Day of Missing and/or

Murdered Indigenous Women's Day (also known as Red Dress Day).
May 16 is Moose Hide Campaign Day.

Deputy Mayor Smith noted that the Hickson Lions Club's annual Victoria Day Weekend fireworks display will be held on Sunday May 19. A special thank you was offered to the Hickson Firefighters for their volunteer contributions to the event.

2. Approval of Agenda

Moved by: Scott Zehr
Seconded by: Brad Smith

Resolved that Council approve the agenda for the May 15, 2024 meeting, as printed and circulated.

CARRIED

3. Disclosure

- a. Deputy Mayor Brad Smith - Hickson Lions Club - Lions Daze Municipal Significance Request
- b. Deputy Mayor Brad Smith - Hickson Lions Club - New Zealand National Team Games Municipal Significance Request

4. Minutes

- a. May 1, 2024 Council Meeting Minutes

Moved by: Scott Rudy
Seconded by: Steven Van Wyk

Resolved that Council confirm the Minutes of the May 1, 2024, Council Meeting, as printed and circulated.

CARRIED

5. Public Meetings

6. Delegations and Appointments

- a. Hickson Lions Club - Community Room Donation

Members of the Hickson Lions Club attended the meeting to present a cheque in the amount of \$10,000 as a donation toward the Community Room at the new Township Administration Building.

The Hickson Lions Club also presented a cheque in the amount of \$500.00 towards 2024 Tree Planting.

7. Correspondence

- a. Hickson Lions Club - Lions Daze Municipal Significance Request

Brad Smith declared a conflict on this item.

Council reviewed the correspondence from the Hickson Lions Club requesting Municipal Significance when applying for their liquor license, for the annual Lions Daze event.

Moved by: Matthew Gillespie

Seconded by: Scott Zehr

Resolved that Council designates the Hickson Lions Club - Lions Daze as "Municipally Significant".

CARRIED

- b. Hickson Lions Club - New Zealand National Team Games
Municipal Significance Request

Brad Smith declared a conflict on this item.

Council reviewed the correspondence from the Hickson Lions Club requesting Municipal Significance when applying for their liquor license, for the upcoming New Zealand National Team Games, on July 3, 2024.

Moved by: Matthew Gillespie

Seconded by: Jeremy Smith

Resolved that Council designates the Hickson Lions Club - New Zealand National Team Games as "Municipally Significant".

CARRIED

- c. Municipality of Huron Shores - Urging the Government to Promptly Resume Assessment Cycle

Council reviewed the correspondence from the Municipality of Huron Shores regarding urging the government to promptly resume the assessment cycle.

Moved by: Brad Smith
Seconded by: Matthew Gillespie

That the Council of the Township of East Zorra-Tavistock supports the Municipality of Huron Shores resolution #24-12-02 Urging the Government to Promptly Resume Assessment Cycle;

And that the Council of the Township of East Zorra-Tavistock hereby calls upon the Premier to promptly resume the assessment cycle to ensure the stability and predictability of property taxes while the Government conducts its review of the property assessment and taxation system, or respond with an alternative method for every municipality in Ontario to achieve fair taxation;

And further that a copy of this resolution be sent to MPP Ernie Hardeman, the Premier of Ontario and the Minister of Finance, and all Ontario Municipalities.

CARRIED

8. Reports

a. Staff Report #PW2024-02 - Illegal Dumping

Public Works Manager Tom Lightfoot presented his report to Council regarding illegal dumping in the Township.

Moved by: Matthew Gillespie
Seconded by: Scott Zehr

That Council endorse the placement of "No Dumping" signs along Township owned roads connecting to Oxford Road #17.

And that staff complete social media posts as public information regarding illegal dumping within the Township road right-of-ways.

CARRIED

b. Staff Report #CIO2024-08 - Booking Requirements at Township Facilities Update

Corporate Initiatives Officer Meaghan Vader presented her report to Council regarding amendments to the Booking Requirements

at Township Facilities, as well as the addition of Same Day Ice to the User Fee Schedule.

Moved by: Matthew Gillespie
Seconded by: Steven Van Wyk

That Council adopt the updated Booking Requirements at Township Facilities, as attached to Staff Report CIO2024-08;

And that Council authorizes the updated Booking Requirements at Township Facilities be effective as of May 16, 2024.

And further that Council authorizes a fee for Same Day Ice be added to the User Fee Schedule at a rate of 75% of the prevailing rate at the time of booking.

CARRIED

- c. Staff Report #CAO2024-04 - Monthly CAO-Treasury Reporting
CAO-Treasurer Karen DePrest reviewed her monthly CAO-Treasurer report with Council.

Moved by: Scott Zehr
Seconded by: Brad Smith

That Report CAO2024-04 be received for information.

CARRIED

9. By-laws

- a. By-law#2024-19 - Additional Policing Services Agreement

Moved by: Scott Zehr
Seconded by: Matthew Gillespie

Resolved that By-law #2024-19 be read a first and second time.

CARRIED

Moved by: Brad Smith
Seconded by: Steven Van Wyk

Resolved that By-law #2024-19 be read a third and final time.

CARRIED

10. Notice of Motion and New Business

11. Unfinished Business

a. EZTransit

Council reviewed the reporting statistics for the trial period (February to May, 2024) of EZTransit.

Moved by: Matthew Gillespie

Seconded by: Scott Zehr

Resolved that Council extend the EZTransit pilot project for an additional 30 days, to June 30, 2024;

And that a further report be brought to Council at their June 19, 2024 meeting with updated route and fee information.

CARRIED

b. Secondary Plan Project

Council discussed the infrastructure/servicing requirements of the proposed Settlement Area Boundary Expansion (SABE) lands, as part of the Secondary Plan Project. While Oxford County is currently undertaking a series of studies and plans regarding both water and wastewater future requirements, staff clarified that future development of any of the SABE lands brought into existing settlement areas in Tavistock and Innerkip may require additional infrastructure planning and construction.

c. Strategic Plan Project

d. Councillor Smith - Ontario Small Urban Municipalities (OSUM) conference

Councillor Smith provided a review of his attendance at the annual Ontario Small Urban Municipalities (OSUM) conference, held May 1-3, 2024, in Orillia.

12. Adjourn to Closed to the Public Session

Moved by: Scott Zehr

Seconded by: Scott Rudy

Resolved that Council does now adjourn to a Closed to the Public Session, at 9:37 pm.

CARRIED

- a. March 20, 2024, Closed to the Public Session Minutes (s. 239 (2) (c))
- b. A proposed or pending acquisition or disposition of land by the municipality or local board (S.239(2)(c)) - Property in Hickson
- c. Personal matters about an identifiable individual, including municipal or local board employees (S.239(2)b)) - Human Resources Matter

13. Reconvene to Open to the Public Session

Council returned to Open to the Public Session at 11:41 pm.

14. Confirming

Moved by: Scott Zehr

Seconded by: Jeremy Smith

Resolved that By-law #2024-20 being a by-law to confirm the proceedings of Council held Wednesday May 15, 2024, be read a first, second and third time this 15th day of May, 2024;

And that the Mayor and Clerk and hereby authorized to sign the same and affix the corporate seal thereto.

CARRIED

15. Adjournment

Moved by: Brad Smith

Seconded by: Steven Van Wyk

Resolved that Council does now adjourn at 11:43 pm.

CARRIED

Will Jacques, Clerk

Phil Schaefer, Mayor