

**THE CORPORATION OF THE  
TOWNSHIP OF EAST ZORRA-TAVISTOCK**

**COUNTY OF OXFORD**

**BY-LAW #2024 – 33**

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**Being a by-law to appoint various Township employees to Statutory  
Positions under the Building Code Act, Municipal Act and other positions  
as required by Municipal By-laws.**

WHEREAS Section 3 of the Building Code Act, 1992, S.O. 1992, c. 23, provides for the appointment of a Chief Building Official and Inspectors, and Section 77 of the Legislation Act, 2006, S.O. 2006, c. 21, Schedule F, provides for the appointment of Deputies;

AND WHEREAS Section 228 of the Municipal Act, 2001, S.O. 2001 Chapter 25, provides for the appointment of a Clerk and Deputy Clerk;

AND WHEREAS Section 286 of the Municipal Act, 2001, S.O. 2001 Chapter 25, provides for the appointment of a Treasurer and Deputy Treasurer;

AND WHEREAS Township By-laws require the appointment of officials to administer and/or enforce the By-law;

AND WHEREAS it is deemed necessary to appoint certain Township Employees in accordance with these legislative requirements;

**NOW THEREFORE THE COUNCIL OF THE TOWNSHIP OF EAST ZORRA-TAVISTOCK ENACTS AS FOLLOWS:**

1. That John Scherer be appointed Chief Building Official and Inspector for the purposes Section 3 of the Building Code Act, 1992, S.O. 1992, Chapter 23.
  - a. The Chief Building Official has all the power and duties of such office assigned by statute and under by-laws of the Township of East Zorra-Tavistock.
2. That Meaghan Vader be appointed Clerk as per Section 228(1) of the Municipal Act, 2001 S.O. 2001 Chapter 25.
3. That Will Jaques be appointed a Deputy Clerk as per Section 228(2) of the Municipal Act, 2001, S.O. 2001 Chapter 25.

4. That Ashley Gerencser be appointed a Deputy Clerk as per Section 228(2) of the Municipal Act, 2001, S.O. 2001 Chapter 25.
5. That Jennifer Albrecht be appointed a Deputy Clerk as per Section 228(2) of the Municipal Act, 2001, S.O. 2001 Chapter 25.
6. That Karen DePrest be appointed Treasurer as per Section 286(1) of the Municipal Act, 2001, S.O. 2001 Chapter 25.
7. That Andrea Rice be appointed a Deputy Treasurer as per Section 286(2) of the Municipal Act, 2001, S.O. 2001 Chapter 25.
8. That the following appointments are made pursuant to the Lottery Licensing By-law #52-89 and the Ontario Lottery Licensing Regulatory Framework:
  - a. Meaghan Vader be appointed Lottery Licensing Officer
  - b. Amy Pfaff be appointed Deputy Lottery Licensing Officer
  - c. Ashley Bickle be appointed Deputy Lottery Licensing Officer
  - d. Ashley Gerencser be appointed Deputy Lottery Licensing Officer
  - e. Will Jaques be appointed Deputy Lottery Licensing Officer
9. That the following persons are hereby appointed By-law Enforcement Officers to enforce the various by-laws of the Township:
  - Melanie Shiell
  - John Scherer
  - Tom Lightfoot
  - Rodney Ramseyer
  - Scott Alexander
10. That Jennifer Albrecht be appointed Community Emergency Management Coordinator and Scott Alexander be appointed Alternate Community Emergency Management Coordinator pursuant to By-law #2004-10, Emergency Management Program.
11. That By-law #2010-21, and any amendments thereto, be repealed.
12. That By-law #2016-37, be repealed.
13. That By-law #2017-34, and any amendments thereto, be repealed.
14. That By-law #2019-41, be repealed.

15. That By-law #2020-34, be repealed.

16. That By-law #2024-12, be repealed.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 4<sup>th</sup>  
DAY OF SEPTEMBER, 2024.**

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Phil Schaefer, Mayor

seal

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Will Jaques, Clerk