



To: His Worship the Mayor and Members of Council
From: Karen DePrest, Chief Administrative Officer
Report Number: CAO-2024-09
Subject: Monthly Report – September 2024
Meeting Date: October 16, 2024

Recommendation:

THAT Report CAO2024-09 be received as information.

AND THAT Council authorize staff to apply for the Housing-Enabling Core Servicing Stream Grant program for the reconstruction of Bridge #005 on the 13th Line as part of the upcoming 2025 Public Works Capital Budget.

Report:

- Further to staff's report on Wednesday, September 18th regarding the Municipal Housing Infrastructure Program Housing-Enabling Core Servicing (MHIP-HECS) Grant, staff have been gathering all the submission data required to make application for the grant for the bridge reconstruction project of Bridge #005 required in 2025. The anticipated cost of this work is \$2.5 million. If successful, the grant would provide 50% of the funding toward the project or \$1.25 million. Staff will be recommending OCIF, Gas Tax and reserve funding in conjunction with any required tax supported financing to fund the cost of the works as part of the 2025 budget. Staff require a resolution of Council endorsing the application as part of the funding request. Deadline for applications for the HECS program is Friday, October 18th at 4:59 p.m.
- Staff are beginning work on the 2025 budget. The estimated cost for policing for 2025 was received at \$1,325,270 up from the 2024 budget of \$1,110,266 representing a \$215,004 increase or 2.77% impact on our tax levy. The ROEDC budget has also been approved with no increase on the 2024 budget of \$50,270 per partner.

- On Tuesday, October 11, 2024, staff interviewed four candidates for the recently vacated position of Accounts Receivable/Accounts Payable Finance Clerk. Staff are hoping that the selected candidate will be starting by late October. An announcement will be made on the successful candidate in the coming weeks.

Financial Implications:

- The updated 2024 monthly budget monitoring report summary is provided below. Our net departmental budgets are more in line with the 76.16% of the year to date up to October 4, 2024.

Township of East Zorra-Tavistock Revised Date: 4-Oct-24
 SUMMARY OF NET DEPARTMENTAL BUDGETARY TAX IMPACTS % Budget Period: 76.16%
2024 Approved Operating and Capital Budgets

Net Budgets By Department	2024 Approved	2024 Actual to Date	Difference (Budget - Actual)	% Actual/Budget	Remarks
Building, Locates and Drainage	498,515	322,435	176,080	64.68%	Full year reserve transfers completed Aug 2024
Corporate Services	2,531,274	2,020,177	511,097	79.81%	Full year reserve transfers completed Aug 2024
Fire and Protective Services	1,465,405	851,611	613,794	58.11%	No fire salaries recorded until December 2024
Parks and Recreation	1,078,629	731,316	347,313	67.80%	Book King revenue posted to August 2024
Public Works	3,163,170	2,804,681	358,488	88.67%	Full year reserve transfers completed Aug 2024
Treasury Services	(968,625)	(958,159)	(10,466)	98.92%	Final billing completed and supplementals to date
	7,768,368	5,772,061	1,996,306	74.30%	

Strategic Plan Linkage:

- Financial Sustainability
- Good Governance
- Infrastructure
- Service Delivery
- Community Vitality
- Environmental Awareness

Attachments:

None.