



EAST ZORRA-TAVISTOCK

Regular Meeting of Council

Minutes

November 20, 2024, 7:00 p.m.

Council Chambers

89 Loveys Street East

Hickson, Ontario, N0J 1L0

Members Present: Mayor Phil Schaefer
Deputy Mayor Brad Smith
Councillor Scott Rudy
Councillor Steven Van Wyk
Councillor Scott Zehr
Councillor Matthew Gillespie
Councillor Jeremy Smith

Staff Present: CAO-Treasurer Karen DePrest
Corporate Initiatives Manager/Clerk Meaghan Vader
Community and Recreation Manager Will Jaques
Public Works Manager Tom Lightfoot
Corporate and Building Services Clerk Ashley Gerencser
Human Resources/Health and Safety Officer Jennifer Albrecht

1. Call to Order and Opening Remarks

Mayor SCHAEFER welcomed everyone to the meeting.

Deputy Mayor Smith shared that he called the non-emergency OPP line for excessive speeding, and spoke with dispatch to file a report. When multiple reports and complaints are received, the area is added to their patrol area. He would like to spread the word to residents that it is important to call the non-emergency line and make these reports so that OPP has this information.

Councillor Jeremy Smith noted that he had the opportunity to attend the Purple Bench Campaign, Bench Unveiling Ceremony in Blandford Blenheim, and hopes to see the same turnout at our official unveiling on December 4, 2024 at 1:30pm. Councillor Smith shared the history of the campaign, inspired by Barbara Baillie, a victim of domestic violence in Nova Scotia. The local campaign has been organized by DASO, Ingamo Homes and DART. The benches have all been donated by Magland Site Furniture in Woodstock.

Councillor Smith also shared that the Village of Innerkip has come a light with the sites of the season, as the light standards have been adorned with holiday lights. The inaugural holiday market will be November 23rd at the Innerkip Central School. The 15th Annual Santa Claus Parade is Saturday December 14th.

2. Approval of Agenda

Moved by: Steven Van Wyk
Seconded by: Scott Rudy

THAT Council approve the agenda for the November 20, 2024 meeting as printed and circulated.

3. Disclosure

4. Minutes

a. November 6, 2024 Council Meeting Minutes

Moved by: Brad Smith
Seconded by: Scott Rudy

THAT Council confirm the Minutes of the November 6, 2024, Council Meeting, as printed and circulated.

CARRIED

5. Public Meetings

a. Applications for Draft Plan of Subdivision and Zone Change SB23-03-2 and ZN2-23-05 – 2825085 Ontario Inc.

Moved by: Brad Smith
Seconded by: Matthew Gillespie

THAT Council does now adjourn to a Public Meeting in accordance with the provisions of the Planning Act at 7:09pm

CARRIED

Moved by: Matthew Gillespie
Seconded by: Brad Smith

THAT the Public Meeting does now adjourn and Council reconvenes at 7:25pm.

CARRIED

Moved by: Matthew Gillespie
Seconded by: Steven Van Wyk

THAT the Council of the Township of East Zorra-Tavistock approve-in-principle the zone change application (File No. ZN2-23-05) submitted by 2825085 Ontario Inc., whereby a portion the lands described as Part Lot 126, Plan 307, Parts 1 & 2, 41R-10235 be rezoned from 'Development Zone (D)' to 'Special Residential Type 3 Zone (R3-sp)', 'Special Residential Type 3 Zone (R3-sp (H))', and 'Special Open Space Zone (OS-sp)' to facilitate the proposed draft plan of subdivision;

AND FURTHER THAT, the Council of the Township of East Zorra-Tavistock advise County Council that the Township supports the Draft Plan of Subdivision (File No. SB23-03-2), submitted by 2825085 Ontario Inc., whereby a portion the lands described as Part Lot 126, Plan 307, Parts 1 & 2, 41R-10235, consisting of six blocks for townhouse dwellings (34

dwelling units), a stormwater management block, and the construction of a new internal road connecting to Highway 59/Woodstock Street South subject to the conditions listed in Report No: CP2024-351 being met prior to final approval of the plan for registration.

CARRIED

6. Delegations and Appointments

- a. Oxford County Community Planning - Agricultural Zoning Update Overview Presentation

Moved by: Jeremy Smith

Seconded by: Matthew Gillespie

THAT the Council receive report CP 2024-348 as information;

AND THAT Council direct staff to proceed with initiating amendments to the Township Zoning By-Law under ss. 26(9) and S. 34 of the Planning Act, to support the implementation of the agricultural policies within the Oxford County Official Plan.

CARRIED

7. Correspondence for Information

8. Correspondence for Action

9. Reports

- a. HRSC-2024-06 - Emergency Management Program Update

Moved by: Jeremy Smith

Seconded by: Steven Van Wyk

THAT Report HRSC-2024-06 is received as information.

AND THAT Council adopt the Emergency Management Program By-law.

CARRIED

- b. CBO-2024-02 - Innerkip Stormwater Master Plan Update

Moved by: Matthew Gillespie

Seconded by: Brad Smith

THAT Report CBO-2024-02 be accepted as information.

CARRIED

- c. CIO-2024-10 - Zorra/ East Zorra-Tavistock Line Renaming

Moved by: Jeremy Smith

Seconded by: Steven Van Wyk

THAT Report CIO-2024-10 be received as information,

AND THAT Council approve the renaming of the Zorra/East Zorra-Tavistock Line to the 47th Line.

AND FURTHER THAT Council direct staff to proceed with the steps necessary to change the name of Zorra/East Zorra-Tavistock Line to the 47th Line.

CARRIED

- d. CAO-2024-10 - Monthly Report – October 2024

Moved by: Brad Smith
Seconded by: Jeremy Smith

THAT Report CAO-2024-10 be received as information.

AND THAT the 2024 Asset Management Plan Update as attached to Report CAO-2024-10 be approved for submission to the Province.

CARRIED

10. By-laws

- a. By-law 2024-45 Emergency Management Program

Moved by: Jeremy Smith
Seconded by: Scott Rudy

THAT By-law 2024-45 Emergency Management Program be read a first and second time.

CARRIED

Moved by: Brad Smith
Seconded by: Steven Van Wyk

THAT By-law 2024-45 Emergency Management Program be read a third and final time.

CARRIED

11. Notice of Motion and New Business

12. Unfinished Business

- a. Secondary Plan
b. DEI Inclusion Charter

13. Adjourn to Closed to the Public Session

Moved by: Jeremy Smith
Seconded by: Scott Rudy

THAT the meeting adjourn to Closed Session at 8:14pm

CARRIED

- a. November 6, 2024 Closed Session Meeting Minutes
b. A proposed or pending acquisition or disposition of land by the municipality or local board (s.239(2)(c)) - Properties in Hickson
c. A trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value (s.239(2)(j)) - Disposal of Surplus Equipment - EZTransit

14. Reconvene to Open to the Public Session

Council reconvened to the Open to the Public Session at 9:10pm.

Moved by: Brad Smith

Seconded by: Steven Van Wyk

THAT Council set a reserve bid amount for the EZTransit bus in accordance with Closed Session Item c.

CARRIED

15. Confirming and Adjournment

Moved by: Jeremy Smith

Seconded by: Steven Van Wyk

THAT By-law 2024-46 being a by-law to confirm the proceedings of Council held November 20, 2024, be read a first, second and third time this 20 day of November, 2024;

AND THAT the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto.

THAT FURTHER THAT Council does now adjourn at 9:15pm

CARRIED

Meaghan Vader, Clerk

Phil Schaefer, Mayor