



EAST ZORRA-TAVISTOCK

To: His Worship the Mayor and Members of Council
From: Jennifer Albrecht
Human Resources, Health and Safety Officer
Report Number: HRSC-2024-06
Subject: Emergency Management Program By-law
Meeting Date: November 20, 2024

Recommendation:

THAT Report HRSC-2024-06 is received as information.

AND THAT Council adopt the Emergency Management Program By-law.

Report:

The Township's Emergency Management Program By-law was created in 2004 and is a working policy that enables staff to plan for any type of emergency that could affect the Township and its residents and businesses. The By-law includes the Emergency plan, which is reviewed annually as part of our Provincially mandated compliance with Emergency Management Ontario. From time to time an amendment to the By-law is needed in order to ensure that the policies and procedures within the plan are current and applicable for any new regulations brought forth by the Province.

The changes in this update to the Emergency Response Plan include the new address of the Emergency Operations Centre (EOC) to our new municipal office at 89 Loveys St in Hickson where applicable, and the removal of the Township firehalls as secondary EOC's. The updates also include a list of commonly used acronyms as shown on page 5 of the plan, the implementation of Ontario 211 as our Citizen Inquiry Line (to be used only in an emergency) and lastly the removal of the Community Emergency Management Coordinator (CEMC) title from the Township Fire Chief role in the plan.

There are also three schedules attached to the By-law. Schedule 'A' encompasses the updates to the Emergency Response Plan, as mentioned in the body of this report. Schedule 'B' is having been updated to reflect the designations of the CEMC and the Alternate to this position. Schedule 'C' addresses the composition of the Community Emergency Management Program Committee. These changes accurately reflect the representatives that attend the annual meeting and offer valuable feedback to our emergency planning.

Financial Implications:

None.

Strategic Plan Linkage:

- Financial Sustainability
- Good Governance
- Infrastructure
- Service Delivery
- Community Vitality
- Environmental Awareness

Attachments:

- Attachment A - Schedule A to By-law 2024-45
- Attachment B - Schedule B to By-law 2024-45
- Attachment C - Schedule C to By-law 2024-45

Report Approval Details

Document Title:	Emergency Management Program Update
Attachments:	- Attachment A – Emergency Management Plan.pdf - Attachment B – By-law 2024-45 Schedule B.pdf - Attachment C – By-law 2024-45 Schedule C.pdf
Final Approval Date:	Nov 14, 2024

This report and all of its attachments were approved and signed as outlined below:

Karen DePrest